Georgia Prenatal
Obstetrics-Gynecology

950 Indian Trail Lilburn Rd.
Lilburn, GA 30338
P (470) 545 - 2131
F (470) 545 -2143

info@gaprenatal.com
www.georgiaprenatal.com

WELCOME TO GEORGIA PRENATAL

We are thrilled that you have chosen to put your prenatal care in our hands!
The journey ahead of you is life-changing— but we're here to help ease that process.
So, we happily welcome you to our Georgia Prenatal family & care.

In order to best serve you, we need your help!
If you would please take the time to provide us with the required information & consents outlined in this packet.

Please read below as we have provided our practice guidelines & rules:

Initials: _____

GEORGIA PRENATAL | OB CARE GUIDELINES & RULES

No Call, Now Shows $30.00
If you fail to call within 24 hours of your appointment this fee will be applied to your account. This excludes Medicaid patients.

15 Minute Rule $00.00
Please note that if you arrive more than 15 minutes late to your scheduled appointment, you risk being rescheduled or waiting at minimum the same amount of time you were late.

Late to PNC $400.00
All patients who start their prenatal care with us on or after the 20 week mark are required to pay $400 of their selected prenatal care package upfront.

FMLA Completion $25.00
A $25.00 fee is required for the completion of FMLA or disability paperwork. Please allow 7–14 business days for the provider to complete the forms.

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Patient PRN #: _____

WELCOME TO GEORGIA PRENATAL

PATIENT INFORMATION

Last Name _____

First Name _____

Date of Birth | Month _____ Day _____ Year _____ Age _____

Social Security Number (SS#) _____Phone Number _____

Email _____

Address | Street Number _____ Street Name _____ Apt. # _____

City _____ State _____ Zip Code _____

Marital Status (Please circle one of the options below):

Single Married Divorced Life Partner Widowed

Occupation _____ Declines to Answer _____

Preferred Language: English Spanish Portuguese Other: _____

Ethnicity _____ Declines to Answer _____

Preferred Method of Communication (Please circle one of the options below):

Email SMS Voice Either, No Preference

INSURANCE INFORMATION

Do you have Health Insurance (Please circle one of the options): Yes No
If you have Health Insurance, fill in the information below:

Name of Primary Medical Insurance: _____ Policy Number: _____

Name of Secondary Health Insurance: _____ Policy Number: _____

EMERGENCY CONTACT

First & Last Name _____ Mobile Phone Number _____

Address _____ Relationship to Patient _____

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EDINBURGH POSTNATAL DEPRESSION SCALE

Please answer the questions below honestly.

This helps us support your emotional well-being during and after birth.

1. I have been able to laugh and see the funny side of things
   - ☐ (0) As much as I always could
   - ☐ (1) Not quite so much now
   - ☐ (2) Definitely not so much now
   - ☐ (3) Not at all
2. I have looked forward with enjoyment to things
   - ☐ (0) As much as I ever did
   - ☐ (1) Rather less than I used to
   - ☐ (2) Definitely less than I used to
   - ☐ (3) Hardly at all
3. I have blamed myself unnecessarily when things went wrong
   - ☐ (0) No, never
   - ☐ (1) Not very often
   - ☐ (2) Yes, sometimes
   - ☐ (3) Yes, most of the time
4. I have been anxious or worried for no good reason
   - ☐ (0) No, not at all
   - ☐ (1) Hardly ever
   - ☐ (2) Yes, sometimes
   - ☐ (3) Yes, very often
5. I have felt scared or panicky for no very good reason
   - ☐ (0) No, not at all
   - ☐ (1) No, not much
   - ☐ (2) Yes, sometimes
   - ☐ (3) Yes, quite a lot

Score:

6. Things have been getting on top of me
   - ☐ (0) No, I have been coping as well as ever
   - ☐ (1) No, most of the time I have copied quite well
   - ☐ (2) Yes, sometimes I haven't been coping as well as usual
   - ☐ (3) Yes, most of the time I haven't been able to cope at all
7. I have been so unhappy that I have had difficulty sleeping
   - ☐ (0) No, not at all
   - ☐ (1) Not very often
   - ☐ (2) Yes, sometimes
   - ☐ (3) Yes, most of the time
8. I have felt sad or miserable
   - ☐ (0) No, not at all
   - ☐ (1) Not very often
   - ☐ (2) Yes, sometimes
   - ☐ (3) Yes, quite often
9. I have been so unhappy that I have been crying
   - ☐ (0) No, never
   - ☐ (1) Only occasionally
   - ☐ (2) Yes, quite often
   - ☐ (3) Yes, most of the time
10. The thought of harming myself has occurred to me
    - ☐ (0) No, never
    - ☐ (1) Hardly ever
    - ☐ (2) Sometimes
    - ☐ (3) Yes, quite often

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FINANCIAL POLICY

Our goal in Georgia Prenatal is to keep your insurance and other financial arrangements as simple and clear as possible. In order to accomplish this in a cost effective manner, we ask that you adhere to the following guidelines:

- I authorize the release of medical information to my Primary or Secondary Insurance Company as necessary to process insurance claims, insurance applications, prior authorizations, and prescriptions.
- I also authorize payment of medical benefits to the physicians.
- I am ultimately responsible for payment of charges for services I receive in your office not covered by my insurance.
- It is my responsibility to provide the office with my current address, telephone number and insurance information.
- It is my responsibility to contact my insurance carrier to confirm that the providers participate with my plan.
- If my insurance is not Active at the time of service, I will be responsible for payment in full.
- If I do not provide correct insurance information I will be responsible for payment in full.
- Co-payment, co-insurance and / or deductible not satisfied is due at the time of service.
- Lab charges not covered by your medical insurance will be billed to you.
- Any unpaid charges after delivery will be transferred to an outside collection agency.
- All patients, with insurance and self-pay (no insurance), must disclose when the patient under our care currently has private insurance, adds private/commercial insurance or medicaid.
- Georgia Prenatal is not responsible for any charges accrued, nonpayment, or retro pay due to not disclosing information.
- Insurance information provided during the third trimester will be accepted and billed for consideration by your insurer.
- Any payments made toward your prenatal obstetric care prior to the third trimester will not be refunded, as these payments apply to prenatal medical services already rendered.
- Insurance submitted during the third trimester will be billed for delivery charges only.
- No previously paid patient responsibility amounts will be reimbursed.

We strongly recommend verifying your insurance coverage and benefits prior to starting prenatal care, and most importantly, before your third trimester to ensure you are fully informed about your financial responsibilities.

I _____ understand and comply with Georgia Prenatal Financial Policy.

Signature _____ Date _____ / _____ / _____

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Understanding My OB Prepayment & Frequently Asked Questions

We want to make sure you feel confident and informed about your financial responsibilities during your prenatal care. Please review the information below carefully. If you have any questions, our billing team is happy to assist you.

UNDERSTANDING MY OB PRE-PAYMENT

Initials _____

The Global fee includes up to 13 routine obstetric visits, not including your initial confirmation visit, the doctor's delivery service and postpartum visit. All other visits are billed at time of services.

COMMONLY ASKED QUESTIONS

Initials _____

- My insurance company said I only have to pay one copay, why am I being charged more?
  - The co-pay applies to the confirmation of pregnancy only, your insurance company may charge you an additional co-pay for any non-routine visits, or ultrasound.
- Why am I paying for services that I won't receive until I deliver?
  - Each time you have a prenatal visit, we are rendering a part of the global service. The money you are paying is for services over your entire pregnancy.
- I prepaid my deductible to your office, why isn't it reflected with my insurance?
  - We wont bill your insurance until you deliver, so no claim has been sent. We will reflect your prepayment when we do submit the claim.
- Why is the hospital asking me to pay the deductible if I already paid it to you?
  - Northside is estimating your financial responsibility based on deductible met to date. Tell them you have prepaid us the deductible and ask them for a new estimate. The deductible will be applied to the first claim submitted, and we always try to bill first.
- My pregnancy will span into two calendar years, to which year's deductible will the prepayment apply?
  - The year of the delivery.
- I may be changing insurance. How will this affect my financial responsibility?
  - Since we bill globally, all prenatal visits covered under the old plan will be billed to the old insurance. We will re-verify your benefits with the new insurance and adjust the prepayment.
- Can I use my HSA or Flex spending account?
  - HSA may be used for pre-payment, as long as there are funds available. Unfortunately, Flex spending accounts may only be used after a claim has been filed, and can not be used for pre-payment. If you have a Flex account we will collect the prepayment using another form of payment. After the delivery claim is processed, you can call the central billing office to bill the Flex account and refund the prepayment.

Signature _____ Date _____ / _____ / _____

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OBSTETRIC CARE REGISTRATION

PREFERRED PHARMACY CONSENT

This consent form authorizes Georgia Prenatal to obtain and review my prescription history. Detailed prescription history provides your physician with information about medications being prescribed by other providers involved in your medical care. This information will improve the accuracy of our medication list in your medical chart and decrease any adverse drug reactions or inaccurate medication information such as medication names or dosages.

By signing this consent form you agree that Georgia Prenatal can request and use your prescription medication history from other healthcare providers, pharmacies, and benefit payers (such as your insurance company) for treatment purposes.

Understanding all of the above, I hereby provide informed consent to Georgia Prenatal to request, view, and use my external prescription history for treatment purposes. I have had the chance to ask questions and all of my questions have been answered to my satisfaction.

Preferred Pharmacy Name _____

Pharmacy Phone Number _____

Address _____

Patient Name _____ Date _____ / _____ / _____

Signature _____ Date _____ / _____ / _____

Witness _____ Date _____ / _____ / _____

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OBSTETRIC CARE REGISTRATION

MEDICAL TREATMENT & PRIVACY POLICY CONSENT

MEDICAL TREATMENT

Initials _____

By initialing and signing below, I authorize the providers, midwives, and nurse practitioners to treat me at the Georgia Prenatal clinic. I understand that the providers will treat me in accordance with the standards of care established by the American College of Obstetrics and Gynecology. I understand that this treatment may include laboratory tests, ultrasound, and other diagnostic procedures in order to provide me with the best care possible. All information obtained from myself by all Georgia Prenatal providers will be confidential and will remain confidential unless I sign a release of this information to another party. No one will be able to access the information in my Georgia Prenatal records without my prior written permission/consent.

PRIVACY POLICY NOTIFICATION

Initials _____

It is my understanding that Georgia Prenatal has a patient privacy notice and policy, which is available for me at any time. They have made me aware of my rights as a patient and made me a copy of their policies.

(Please circle one of the options):

I choose to receive a copy

I choose not to receive a copy

Patient Name _____ Date _____ / _____ / _____

Signature _____ Date _____ / _____ / _____

Witness _____ Date _____ / _____ / _____

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OBSTETRIC CARE REGISTRATION

APPOINTMENT REMINDERS & GENERAL COMMUNICATION CONSENT

EMAIL Initials _____

By initialing & signing below, I am authorizing Georgia Prenatal to send me appointment reminders and practice updates via the email provided in the patient information portion of my registration.

TEXT MESSAGE Initials _____

By initialing & signing below, I am authorizing Georgia Prenatal to send me appointment reminders and practice updates via the text provided in the patient information portion of my registration. I understand that this service is offered for free of charge. However, standard text messaging rates from my mobile carrier may apply. Please activate text message reminders for my patient mobile phone number.

VOICE MESSAGE Initials _____

By initialing and signing below, I authorize Georgia Prenatal to call me and leave voice messages, at the phone number I provided in the patient information record, regarding my upcoming appointments and any other general updates related to my care.

Patient Name _____ Date _____ / _____ / _____

Signature _____ Date _____ / _____ / _____

Witness _____ Date _____ / _____ / _____

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OBSTETRIC CARE REGISTRATION

CONSENT FOR HIV TESTING

I, _____ acknowledge that I have received information and advice prior to taking the Human Immunodeficiency Virus (HIV) test, the virus that causes Acquired Immunodeficiency Syndrome (AIDS). I have been informed about everything concerning this blood test, benefits and risks. I understand that HIV blood tests are not 100% accurate, they can be False Positives or False Negatives. I am also aware that a positive HIV test means that a person has probably been infected with the virus, but it does not mean that the person will develop AIDS. I have understood that even if a person does not develop AIDS, or get sick with the virus, they can transmit the virus to other people; therefore it is important to know if the Virus is present or not, to avoid contagion and thus protect other people.

I understand that the results will become part of my record and will be made available to the Medical and Administrative Staff of the Hospital, Georgia Prenatal, and Health Insurance Companies. However, the contents of my file will not be disclosed to third parties without written consent, unless authorized or required by law.

I also understand that I will be notified of the results and receive instructions after the exam. Based on this I authorize the HIV test to be performed.

Patient Name _____ Date _____ / _____ / _____

Signature _____ Date _____ / _____ / _____

Witness _____ Date _____ / _____ / _____

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OBSTETRIC CARE REGISTRATION

WHAT DOES MY PRENATAL CARE CONSIST OF?

Welcome Bag
All Northside Hospital Required Paperwork/ Registration, OB Info Sheets & brochures, Prenatal Vitamins, & other little gifts from us!
Routine Prenatal Appointments
Emergency Walk-In or Scheduled Appointments
Scheduled appointments are preferred, and are more likely to secure your spot.
Dating Ultrasound | *To estimate the probable date of delivery and confirm the weeks of gestation.*
Anatomy Ultrasound
Biophysical Ultrasound or Growth Ultrasound | *Depending on which ultrasound is required for the patient.*
Obstetric On-Site Labs
PAP Smear, Physical Exam | *Depending on the age*
Postpartum Appointment | *As long as you make your postpartum appointment no later than 6 weeks after giving birth.*

Patient Name _____ Date _____ / _____ / _____

Signature _____ Date _____ / _____ / _____

You can scan the QR code below to see if you could possibly be considered a "high-risk" patient.

Could I be high risk?
Scan here & see.